



Hastings Middle School

1000 WEST 11TH STREET
HASTINGS, MN 55033-2597
PHONE (651) 480-7060

<http://ms.hastings.k12.mn.us>

Trent Hanson, Interim Principal
Scott Addyman, Assistant Principal
Pam Johnson, Assistant Principal

Tuesday, January 2, 2024

HMS Families,

Welcome to 2024! A new calendar year presents all of us with countless opportunities to refresh and reset. That certainly is the case at Hastings Middle School. As your child returns to school on Wednesday, change is in the air.

First, I am honored and excited to assume the role of Interim Principal. While the timing and circumstances are unique, it is truly an incredible opportunity. I look forward to starting fast and connecting with students, staff, and families this week.

Second, we are focused on immediately enhancing the culture and expectations at HMS. Our priorities are the safety, belonging, and efficacy of our students. We want your child to know they are secure, a part of our community, and that they are capable of learning and growing with us.

Staff leadership teams have dedicated significant time and energy over the holiday break to collaborative planning. Effective immediately, we will be implementing a series of adjustments to daily operations and protocols. Details are outlined on page two of this letter. We will also present these to students at grade-level meetings throughout the day on Wednesday.

Please note that accountability is a premium. We will recognize and celebrate great choices. We will assign consequences to correct behavior. Our intent is to promote actions that contribute to academic and personal growth and a positive social climate.

We are stoked to move forward, together. Thanks in advance for your partnership and support. Stay connected with your child's teacher, counselor, or principal with questions.

Go Raiders!

Trent Hanson
Interim Principal

National School of Excellence

COUNSELORS: Charlie Black Brooke Johnson Megan Latch Ellen Rademacher

BEFORE SCHOOL

1. Only three (3) doors will be open to students, from 7:35AM-7:55AM:
 - a. Door 1 - the Main HMS entrance on the south/Pinecrest side of HMS
 - b. Door 15 & 16 - the two doors on the north/Highway 55 side of HMS
2. Staff members will be stationed at each of the three entrances to welcome, guide and supervise students from 7:35-7:55AM. All exterior doors except Door 1 will lock at 7:55AM sharp. Students arriving after 7:55AM are expected to use Door 1 on the south side and report to the Welcome Center for a pass to class.
3. Upon arrival students are expected to report to either the cafeteria for breakfast or their first hour class. Reasonable, minimal transition time will be allowed at lockers and restrooms. However, students must report to class or the cafeteria.
4. All food and breakfast items must be consumed and stay in the cafeteria. No food or beverages (other than water) are allowed in hallways or classrooms.

AFTER SCHOOL

5. Students may exit Doors 1, 15, or 16 after the 2:25PM end-of-day bell.
6. By 2:45PM, students must be supervised by a staff member in a classroom, at a club/activity, or at their in-season HMS sport practice. Students leaving the building after 2:45PM are to exit Door 1 (main entrance) if leaving a club activity or teacher meeting - or exit the Gym/Pool or Auditorium doors (south side) if leaving HMS after a sport practice or music event.
7. The intersecting doors that separate the main academic area of HMS from the co-curricular gym and auditorium areas will be locked at 2:45PM.
8. If students forget something at school and desire to return to their locker after 2:45PM, they are to enter Door 1 and ring the bell to the Welcome Center for an escort. The Welcome Center and access to HMS ends at 3:30PM sharp.

CLASSROOM ATTENDANCE

9. Students are expected to be in class and ready to learn when the bell rings.
10. Students who are tardy and/or not in class will receive progressive consequences including parent notification, detentions, and in-and out-of-school suspensions.
11. HMS staff will conduct routine hallway sweeps. A large surveillance monitor will be installed in our main office to supplement supervision.

BATHROOMS

12. Bathrooms have been color-coded and numbered. Each classroom now has a specific bathroom assigned to it. In most cases, bathroom access is assigned by grade level and room location.

13. Staff will use a colored lanyard system to manage bathroom use during class. They will review this system directly with students on Wednesday, January 3.

HALLWAYS AND STAFF SUPERVISION

14. Staff will focus on relationship development, management, and safety.

15. A variety of staff will be strategically located throughout HMS during every passing time, including geographical pressure points like stairways and bathrooms.

POINTS OF CONTACT

Reach out to your child's classroom teachers, counselor, or administrator with questions. Links below provide email and phone extensions.

[Office Staff Contacts](#)

[Staff Directory](#)

[Counseling Staff](#)

Mr. Addyman, 5th and 6th Grade Principal, 651-480-7067, saddyman@isd200.org

Mrs. Johnson, 7th and 8th Grade Principal, 651-480-7068, pjohnson@isd200.org

Mr. Hanson, Interim HMS Principal, 651-480-7066, thanson@isd200.org